

1. Purpose

The purpose of Tournament Policy is to provide clear direction on tournament requirements and sanctioning.

2. General

- 2.1 Ringette Manitoba may and will sanction multiple tournaments to run concurrently. However, during the regular season, tournaments must request their sanction based on a maximum number of teams. Ringette Manitoba will not permit the total number of teams registered to play in tournaments running concurrently to exceed half the number of rosters duly registered with Ringette Manitoba for the current season.
- 2.2 Teams are responsible for ensuring that tournaments they attend are sanctioned.
- 2.3 Ringette Manitoba will not sanction 3x3 tournaments.

3. Tournament Requirements

- 3.1 Game sheets must be submitted to Ringette Manitoba no later than 2 weeks upon completion of the tournament.
- 3.2 There will be two (2) on ice officials, one shot clock operator, one timekeeper and one scorekeeper certified by Ringette Manitoba for each game.
- 3.3 Only certified major and minor officials can be used for sanctioned tournament games.
- 3.4 Officials fees will be in accordance with Ringette Manitoba's current pay scale.
- 3.5 Suspensions must be fully explained on Suspension forms which will be provided with the Sanction Permit. Original game sheet and suspension form must be received in the Ringette Manitoba office, by the next business day.
- 3.6 Ringette Manitoba gamesheets must be used in all tournaments. These are available from Ringette Manitoba. Cost of gamesheets is set annually.
- 3.7 It is recommended that sanctioned tournaments have a supervisor who would be appointed by the Ringette Manitoba officiating committee.
 - a) The supervisor is responsible for scheduling all on ice officials. The schedule must be provided one week in advance of the tournament start date.
 - b) Tournaments can choose if they would like the supervisor to schedule shot clock, timekeepers and scorekeepers. However, if schedule by the tournament, all those scheduled must meet the minimum rank for the scheduled game.
 - c) The supervisor is not responsible for any officials scheduled by the tournament.
 - d) The supervisor will report to the tournament committee upon arrival and departure during the tournament. Failure to do so may result in supervisor payment issues.
 - e) The supervisor shall ensure that local association officials and any high potential officials identified by the committee are given first priority.
 - f) The supervisor shall ensure that mileage costs are minimized.
 - g) The supervisor is responsible to complete evaluations on all on ice officials who require one and are assigned to appropriate games for evaluation at their level. Post tournament supervisor must submit evaluation records within 5 business days.

- h) Game sheets may be subject to spot check by supervisors and feedback may be provided to the timekeepers.
 - i) The supervisor will be available to provide the tournament advice and may be asked to sit in on disciplinary or protest hearings.
- 3.8 Tournaments must indicate in their application for sanction if they are requesting an officiating supervisor for their tournament who will also schedule officials. If yes, there will be a flat rate charged as follows:
 - a) Weekend Tournament – one supervisor \$150
 - b) Weekend Tournament – two supervisors \$200
 - c) Full Week Tournament (anything beyond Friday-Sunday) – one supervisor \$225
 - d) Full Week Tournament – (anything beyond Friday-Sunday) - two supervisors \$275
- 3.9 It is recommended to have First Aid personnel attend all games.

4. Tournament Sanctioning

- 4.1 All Tournaments must have individual sanctions. Online form must be completed, and \$50.00 non-refundable administration fee must be submitted. If the form and fee are not completed in full, the tournament dates are not guaranteed.
- 4.2 A list of teams per division, rosters for out of province teams and R4U info (if applicable) must be submitted no later than 7 days prior to the tournament start date.
- 4.3 Tournament Organizers – Local Associations, Community Centers or Towns are responsible for verifying team registration for tournaments with the Ringette Manitoba office.
- 4.4 Tournament Rules must be submitted no later than 7 days prior to the tournament start date. Rules must include the following:
 - a) Ringette Canada rules will apply in all tournaments. Any special rules or tie breaking rules must be authorized by Ringette Manitoba.
 - b) If R4U is included in the tournament, there must be a rule stating “no player shall have more than three (3) goals recorded during any tournament game.”
 - c) A seven (7) goal differential for/against shall be observed, including its use in any tie breaking formulas which are applied.

4.5 Sanction Breakdown

- a) A tournament sanction includes the following:
 - i. Accident Insurance related to game injuries as long as all participants are registered for the current playing season.
 - ii. Commercial General Liability (CGL) Insurance.
 - iii. Verification of all rosters participating in the tournament.
- b) A tournament sanction does not include:

- i. Coverage for financial losses. This is the responsibility of the tournament host.
- ii. Teams travelling to and from the tournament are not covered for travel or any other activities outside of the games.

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