

## 1. Purpose

- 1.1 The purpose of this policy is to create clear guidelines for all leagues applying for affiliate membership with Ringette Manitoba (RMB) and achieve a standard in all leagues across Manitoba.

## 2. League Responsibilities

- 2.1 Ringette leagues in Manitoba are responsible for the scheduling and administration of league games and may host play-offs to declare champions.
- 2.2 Leagues are Associate Members of RMB and may not assume responsibilities of other member classes.
  - a) Full Members (Local Associations) and Affiliate Members (e.g. Magic, Herd) are responsible for all athlete and team registration following appropriate policy of RMB including player registration, bench staff selection, team formation, age exceptions, boundaries, etc.

## 3. Requirements

- 3.1 Any Ringette league which is registered as a league of RMB must abide by RMB By-laws, policies, procedures, and regulations.
- 3.2 All teams participating in a registered league of RMB must be registered with RMB and either their Full or respective Affiliate Member of RMB.
- 3.3 All leagues must follow Ringette Canada rules.
- 3.4 Leagues must apply to RMB by September 1<sup>st</sup> annually by filling out the Application for League Sanctioning and fulfilling requirements of full submissions.
- 3.5 In addition to the completed application, the following must be included:
  - a) Current By-laws of the league
  - b) Policies which must include:
    - i. Appeals Policy
    - ii. Discipline and Complaints Policy and Procedures
    - iii. Privacy Policy
    - iv. Members Code of Conduct (for League Board Members)
    - v. List of all league board members
      - Including role or title, e-mail and phone number for each board member.
      - Listing must include a treasurer or equivalent.
- 3.6 Ringette leagues shall confirm/submit their operating policy and league rules to RMB
- 3.7 Any amendments made to any of the above submitted materials, must be submitted to RMB within 21 days to maintain league standing.

## 4. Admission of New Leagues

- 4.1 No entity will be admitted as a league of RMB unless:
  - a) The candidate league has made an application for leagues in a manner prescribed by RMB
  - b) The candidate league has been approved by majority vote as a league by the RMB Board

## 5. Cease to be in Good Standing

- 5.1 Leagues that cease to be in good standing, as determined by the RMB Board or a Disciplinary Panel, will be advised of the reasons for loss of good standing and the requirements to be reinstated.
- 5.2 The league will not be entitled to the benefits and privileges of Associate Member until such time as the RMB Board is satisfied that the cause for loss of good standing has been resolved.

## 6. Privileges of Associate Membership (registered and sanctioned leagues)

- 6.1 Associate Members are entitled to the following:
  - a) Access to the By-laws and Policies of RMB
  - b) Copy of the minutes of Annual and Special General Meetings
  - c) Attend Annual and Special General Meetings
  - d) RMB Discipline and Complaints support
  - e) Support in creation of rules and policies
  - f) Marketing and Social Media support
  - g) Grant writing advice and support
  - h) Access to policy templates
  - i) Inclusion in RMB Insurance Policy

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*Details of the RMB Insurance Policy are maintained on <https://ringettemanitoba.ca>*

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*Date of last review: November 23<sup>rd</sup>, 2023  
RMB Board is responsible for an annual review of this policy.*

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