

SECTION 2 – MEETINGS

1. BOARD OF DIRECTORS

- 1.1 The Board will hold at least eight (8) meetings per year.
- 1.2 Additional meetings may be called by the President as required.
- 1.3 At any meeting of the Board of Directors, a quorum shall be 50% plus 1 of the Directors holding office.
- 1.4 In the event of a tie, the Chair is entitled to a second vote to decide the issue.
- 1.5 Board packages, which will include but not be limited to, any amended meeting minutes, agenda, financial report, correspondence, staff and board reports will be distributed to the board electronically 3 business days prior to the Board meeting.
- 1.6 An agenda shall be prepared by the Executive Director.
- 1.7 Minutes of the Board Meeting shall be circulated to all Local Association Presidents with sensitive material excluded at the discretion of the board.

2. ANNUAL GENERAL MEETING

- 2.1 Ringette Manitoba will hold an Annual General Meeting on such date and at such time and place as may be determined by the Board, provided the AGM is held within sixty (60) days of Ringette Manitoba's fiscal year-end.
- 2.2 The President or designate shall chair the Annual General Meeting.
- 2.2 At least forty-five (45) days' notice of the AGM must be given to all Members.
- 2.3 The agenda for the Annual General Meeting will be as per Ringette Manitoba By-laws, Article 3, Meetings of Members, 3.8 Agenda.

3. PRESIDENTS MEETING

- 3.1 A Presidents Meeting shall be convened at least once per year.
- 3.2 Attendees at this meeting shall be Members of the Board and Presidents of the (13) Local Associations. (Vice-Presidents of Local Associations are encouraged to attend).
- 3.3 Notice shall be given at least once a month prior to the Meeting.
- 3.4 Agenda items may be submitted by any Member one month prior to the meeting.

4. SPECIAL MEETINGS

4.1 A Special Meeting of the Members may be called at the written request of 6 Local Association Presidents.

4.2 The agenda of Special Meetings will be limited to the subject matter for which the meeting was duly called.

4.3 Notice of such Special Meeting must be forwarded by mail or e-mail a minimum of fourteen (14) days prior to the date of such meeting, to all members of Ringette Manitoba.