

Kirkfield Westwood Community Centre / Keith Bodley Arena COVID-19 Protocol updated August 21, 2020.

**The Province of Manitoba's Phase 4 has no update to affect any of KWCC's protocol and procedures.
KWCC will continue to evaluate facility operation based on future updates from governing bodies.*

With the COVID-19 Pandemic and current public health orders, what was once normal is no longer. As a result, a number of precautionary protocols and procedures are being implemented to provide safety to the participants and staff of Kirkfield Westwood Community Centre & Keith Bodley Arena (KWCC/KB).

Please do not come to KWCC/KB if you or anyone in your family:

- are feeling sick,
- has travelled outside the Manitoba border, on a flight or in a workplace cluster of COVID – 19 cases within the last 14 days,
- has come into contact with someone who is confirmed to have COVID – 19,
- has been in contact with someone who has laboratory exposure while working directly with COVID – 19 specimens, and/or
- has difficulty breathing or shortness of breath when at rest or lying down.

General Protocol:

- Please read posted signs before entering. This includes answering the posted self-screening questions.
- Employees and guests will be advised to practice physical distancing by standing at least six feet away from other people throughout the facility or an extended stick length away while on the ice, as much as possible, excluding participants while they are actively engaged in hockey activity.
- Hand sanitizer dispensers have been placed at key entrances.
- Employees and guests are instructed to stay home if they do not feel well and are instructed to contact a manager if they notice a coworker or guest with a cough, shortness of breath, or other known symptoms of COVID-19.
- All high touch areas will be cleaned on an increased basis each day. Dressing rooms will be sanitized after every use.
- Public access washrooms will also be cleaned on a more regular basis when programming is taking place.
- The team or user group organizer is required to keep a list of attendees that includes the date(s) and time(s), the names of all participants, including coaches, as well as phone numbers, and E-mail addresses. We will not request this but it is essential that the team/user group keep this info on file should we be called upon to assist with contact tracing.
- Additional program specific protocols have been developed by Hockey Manitoba and Ringette Manitoba. Those will be in place and it is the responsibility of the respective organization to be familiar with the most current policy. Should any of those governing bodies mandate masks, that will override KWCC/KB policy.
- Congregating in the parking lot is not permitted.
- At this time, participants may only have one parent or legal guardian in the building to help us meet all provincial guidelines.
- It is recommended that all guests who are not participating wear a mask while in the facility. These individuals should proceed directly to the arena and find a socially distanced spot in the seating area.
- No outside food or beverage will be allowed in the facility.
- Spectators are expected to maintain social distancing at all times when at KWCC/KB.

- A maximum of 50 persons are allowed in specific segregated areas of the facility at one time, therefore:
 - A maximum of 48 persons will be allowed in at one time on the Community Centre side for Hall/Gym rentals. (KWCC/KB has 1-2 staff in the building at all times).
 - A maximum of 28 persons will be allowed in per user group / ice rental time in the changeroom and player area one Arena side for ice rentals.
 - Only one **parent and/or legal guardians** permitted into the arena and younger players that require assistance to get dressed should do so at home before arriving. The seating of area of the arena is a specific segregated area which all parents and guardians are required to proceed directly to.
- Access to the dressing rooms is limited to 14 players per room.
- Participants will not be able to enter KWCC/KB until fifteen (15) minutes prior to the start of their session and must vacate the premises within fifteen (15) minutes after the session has concluded. Dressing rooms will be available to all participants fifteen (15) minutes prior their ice time however, younger participants are encouraged to come to the facility dressed for the ice.
- Once you have put your skates on you are asked to remain in your changeroom until the previous group has completely exited the ice and has entered their respective changerooms before leaving their changerooms to enter the arena.
- The previous group must remain in their respective changerooms until the next user group has entered the arena before exiting their changeroom to leave in the fifteen (15) minute timeframe. This allows for the elimination of cross traffic in the common areas.
- Your dressing room space will be sanitized prior to every use. We ask that players do not share spaces or supplies at this time.
- Participants can use the washrooms located in between their assigned dressing rooms one person at a time.
- Dressing room showers are not available for use at this time.
- Except for your own filled water bottle there will be no outside food or beverages allowed in the facility. No water fountains will be available to participants or spectators.
- A new zero tolerance policy regarding spitting will be enforced at all times.

Thank you for your cooperation in these challenging times.

KWCC/KB